

Minutes of Board Meeting - 5:00pm – 6 April 2017

ATTENDEES:

Parent Representative: Matt Turner

Community Representatives: Alannah McTiernan, Bruce Sherborne, Darren Harrop
Susan Main Ross Scholz

Staff Representatives: Richard Kardol (Principal) Kaye Stevens Cheryl Hamilton
Yvonne Scott

APOLOGIES: Mick Wainwright

CHAIR: Matt Turner

MINUTE TAKER: Yvonne Scott

1.0	Welcome and Apologies	
1.1	Opening and welcome	M Turner
1.2	Apologies as recorded	M Turner
2.0	Minutes of previous meeting	
2.1	MOTION: That the Minutes of meeting 16 February 2017 be accepted MOVED BY : Susan Main SECONDED BY : Ross Scholz Carried	M Turner
3.0	Business Arising	
3.1	Following the result of State Election the Board will actively pursue the promises made by the Labor Party for future finance and capital works to the school	M Turner
4.0	2017 Budget	
4.1	Yvonne Scott presented the 2017 Budget (as previously tabled 16 February) for endorsement. An addendum relating to financing of programs – staffing and budgets was also tabled. Susan Main clarified that funds identified to ECU for Reading Mastery also encompassed EDI and Maths Mastery. The Programs Budget will be modified to reflect this expenditure. Ross Scholz sought clarification relating to the re-keying of school. Richard Kardol and Yvonne Scott detailed the need for this, and the processes involved. Darren Harrop complimented the detail provided for the budgets, and sought detail as to the use of the reserves for 2017. Richard Kardol and Yvonne Scott advised all transfers were due to recommendations from Department of Education and clarified that no funds were to be taken from the Bus Reserves.	Y Scott

	<p>MOTION: That the 2017 Budget be endorsed, with modifications as indicated. MOVED: Richard Kardol SECONDED: Darren Harrop</p>	
5.0	2016 Annual Report	
5.1	<p>Richard Kardol tabled the Draft Annual Report; clarifying that the Report had to be presented to Department of Education by 7 April 2017. The final report will be placed on the school website.</p> <p>Discussion between members regarding suggested amendments to the report; this were noted by Richard Kardol and adjustments will be made before submission.</p> <p>MOTION: That the 2016 Annual Report be endorsed, as tabled with amendments as noted. MOVED: Alannah McTiernan SECONDED: Darren Harrop Carried</p> <p>Board requested that the results of the Wellbeing Survey conducted in 2016 be tabled as next meeting.</p>	R Kardol
6.0	Board Membership	
6.1	<p>Matt Turner spoke to, previously tabled discussion report relating to the Terms of Reference relating to membership and office bearers.</p> <p>MOTION: That the Board amends Clause 6.5 of the Kiara College Board Terms of Reference so that the composition of the council will be:</p> <ul style="list-style-type: none"> i) 7 members of the general community; ii) 3 members of the school in addition to the principal; iii) 2 parents; iv) A member of another association, preferably Agriculture Advisory Group, of the school referred to in SEAs.149 in relation to the school or group of schools that the school belongs. <p>MOVED: Allannah McTiernan SECONDED: Cheryl Hamilton Carried</p> <p>Prior to the next meeting, the Principal will call for nominations for the positions of Chairperson and Secretary. An election will take place at the meeting.</p> <p>Board members have been requested to think of potential community members who could be approached for membership to the Board.</p> <p>Further discussion relating to the tabled report will take place at future meetings.</p>	M Turner
7.0	Reading Mastery	
7.1	<p>Susan Main spoke to the latest Reading Mastery report. The statistics provided are raw data, and the actual review time was 18 weeks, not 16 as stated in report. There is a direct correlation between absences and improvement. Discussion held re 2017 plans/programs. Richard Kardol advised that the timetabling for students and education assistants was somewhat problematic and a constant work in progress. Alannah McTiernan requested that the school begin to look at mapping where the students in the program have come from i.e. primary school.</p>	S Main

	The Board also requested that the Year 7 results for Reading Mastery testing be added to NAPLAN and the initial testing carried out by English Department to further assist mapping.	
8.0	Principal's Report	
8.1	IPS Review: School has completed the two-day review which some Board members took part. The review should be presented to the school by mid-term 2.	R Kardol
8.2	Staffing: Anne Robinson will be on sick leave for Term 2. Current Acting positions will be continued during the absence. Mr Lindsay Schupp has been confirmed as the Head of Learning Area – Science & Maths following the employment process.	
9.0	Future Meetings	
9.1	Scheduling Meetings: Can meetings be scheduled to allow for Board members to be available. Suggestion that one meeting per term be held, apart from requirements for meeting approval/endorsement requirements e.g. Budgets. Yvonne Scott was asked to present a timeline that had been produced several years ago for consideration at next meeting. Next Meeting: Next meeting will be held Week 3 Term 2 – 11 May 2017.	R Kardol

College Board Chairperson,

Signature: _____

Date: _____