



TAFE

Year 12 Application Process

This document is to assist students in preparing for the online application process.

Step 1 Visit **TAFE Admissions** to complete and submit your online application

Before you start, make sure you have the correct course details and that you meet the entry requirements. You can do this by visiting our courses page and searching for the course you are interested in.

Step 2 Send in your relevant documentation

Once you've completed your online application you will then need to collate the following documents:

- All academic records you have received since Year 10..
- Any graduation certificates (including TAFE awards) that you have received
- Any other results that you want taken into account.
- Written proof (e.g. group certificates, payslips, written references) of any employment, work experience or voluntary activities.

Then, you can lodge the relevant documentation directly to State Training Admissions or at any of our Student Services counters.

Step 3 Receive your Letter of Offer

You will be notified by email of the outcome of your application.

If successful, you will receive an **offer letter** with all the details on **HOW** and **WHEN** to **ENROL**, and the **LINK** to the **ONLINE SITE** you will need to visit to access enrolments

For further information on career pathways and TAFE courses:

North Metropolitan TAFE <http://www.northmetrotafe.wa.edu.au/courses>

South Metropolitan TAFE <http://www.southmetrotafe.wa.edu.au/>

Australian Apprenticeship Resources <http://www.aapathways.com.au/Career-Resources/>

Career Centre <http://www.careercentre.dtwd.wa.gov.au/Pages/CareerCentre.aspx>

Assistance with TAFE Applications

DATE: 4th September

TIME: 10.30 – 11.30am

LOCATION: College Library



2018 TAFE Application

Name: _____ - Appointment time _____

Preference 1.

Course: _____ Where: _____

Duration: _____ How: _____ When: _____

Entrance Requirements:

Do I meet these requirements Yes / No (circle)

Preference 2.

Course: _____ Where: _____

Duration: _____ How: _____ When: _____

Entrance Requirements:

Do I meet these requirements Yes / No (circle)

Preference 3.

Course: _____ Where: _____

Duration: _____ How: _____ When: _____

Entrance Requirements:

Do I meet these requirements Yes / No (circle)

Work Experience

Dates	Hours	Employer	Evidence (Yes / No)

Volunteer work

Dates	Hours	Employer	Evidence (Yes / No)