



**MINUTES OF BOARD MEETING – 25 June – 5:30PM 2018**

**ATTENDEES :**

**PARENTS :** Nil.

**COMMUNITY :** Matt Turner (Chairperson), Bruce Sherborne (Manager Engagement & Transitions), Susan Main (Community Member), Mick Wainwright (Community Member), Glenn Scott (Community Member), Alan Fisher, Sheila Mondelly (P & C Member), Nikki Peapell (Parent Member), Frances Hall (Parent Member)

**STAFF :** Grant Brown (Principal), Yvonne Scott (Manager Corporate Services), Kaye Stevens (Associate Principal), Cheryl Hamilton (Staff Member), Phuong Nguyen (Graduate Support Officer)

**APOLOGIES :** Bruce Sherborne (Manager Engagement & Transitions), Cheryl Hamilton (Staff Member), Susan Main (Community Member)

**DID NOT ATTEND :** Frances Hall (Parent Member)

**MINUTE RECORDER:** P Nguyen

1.0	WELCOME APOLOGIES: B Sherborne, C Hamilton, S Main NOT IN ATTENDANCE : F Hall	M Turner
2.0	REVIEW OF PREVIOUS MINUTES  Motion: That the Minutes of 28 May to be accepted with amendments  MOVED : M Wainwright SECONDED : A Fisher CARRIED	M Turner
2.1	BUSINESS ARISING  2.1.1 Updated terms of reference to be circulated by P Nguyen 2.1.2 A Fisher and P Nguyen to be invited to Kiara College Board by G Scott	
3.0	CORRESPONDENCE IN	
3.1	CORRESPONDENCE OUT  3.1.1 STEM letters for students has been signed and distributed to students 3.1.2 A Fisher to resend 22 page document re Farm Land	
4.0	DISCLOSURE OF CONFLICT OF INTEREST	
4.1	CODE OF CONDUCT	

	<p>4.1.1 'Industrial agreement' to be removed from Clause 1  4.1.2 Clause 4 to be removed  4.1.3 Re-numbering of Code of Conduct accordingly  4.1.4 Code of Conduct to be re-circulated</p> <p>MOTION: That the Code of Conduct to be accepted with changes</p> <p>MOVED : Y Scott  SECONDED : S Mondelly  CARRIED</p>	
5.0	<p>PRINCIPAL'S REPORT (<i>refer to attached</i>)  Verbal summary by G Brown</p>	G Brown
6.0	<p>FINANCIAL REPORTS (<i>refer to attached</i>)  Verbal summary by Y Scott</p> <p>MOTION: That the Finance Reports as tabled to May 2018 be accepted</p> <p>MOVED : G Brown  SECONDED : N Peapell  CARRIED</p>	Y Scott
6.1	<p>2019 CONTRIBUTION &amp; CHARGES</p> <p>MOTION: That the 2019 Contribution and charges to be accepted</p> <p>MOVED : N Peapell  SECONDED : S Mondelly  CARRIED</p>	
7.0	<p>COMMITTEE BUSINESS</p> <p>7.1 COMMITTEE MEMBERSHIP</p> <p>7.1.1 Follow up with Kylee Hodder</p> <p>7.1.2 Francis Hall membership to be considered  Lack of contact by F Hall  Breach of missing and not attending meeting – potential removal and no longer on Board  Had good interest from other parents and fill position  Member needs sufficient notice before removal from board</p> <p>MOVED : M Wainwright  SECONDED : M Turner  CARRIED</p> <p>7.2 STUDENT REPRESENTATION</p> <p>7.2.1 Students interest to be followed up</p> <p>7.3 SELF-ASSESSMENT</p> <p>7.3.1 Self-assessment to be completed  Some members need more knowledge to fully utilise the tools  P Nguyen to resend Self-Assessment Tools to M Wainwright</p> <p>7.4 AGRICULTURE ADVISORY BOARD</p>	

	7.4.1 A Fisher has received a letter from DoE formally appointing him to the Ag Advisory Board  7.5 BOARD INDCTION 7.5.1 Y Scott, G Brown and M Turner have completed IPS Training Central Office can come down and offer Board Training One Module per meeting	
8.0	OTHER BUSINESS	
9.0	CLOSURE OF MEETING No further business, the meeting closed at 6:53PM	
10.0	NEXT MEETING            Monday 10 September	

College Board Chairperson,

Signature: \_\_\_\_\_

Date: \_\_\_\_\_